



Employee Exit Questionnaire

Employee Name:

Position:

Date of Questionnaire:

What is the reason for leaving? (Select all that apply)

- Family and/or personal reasons
 Better career opportunity
 Improved work-life balance
 Career change
 Other

Comments:

Please Rank the following

	Strongly Disagree	Disagree	Agree	Strongly Agree
Did you enjoy working for Headway Gippsland				
Would you recommend Headway Gippsland to friends & family for potential employment opportunities?				
Would you ever consider returning to Headway Gippsland?				
Do you feel like you were given sufficient training to preform your job well?				
Internal communications were clear and concise				
Headway Gippsland has a good work culture				
Headway Gippsland management was approachable				
Did you feel like you were given sufficient support to complete your job well?				

Other comments/suggestions:

Employee's Signature:

Manager's Signature:

HR Signature: